



TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION COUNCIL (TVET CDACC)

ABSA Towers (10th Floor)
P.O Box 15745-00100
NAIROBI, KENYA

Loita street
Tel +254 758 037 608
Email: info@tvetcdacc.go.ke

Ref: CDACC/ADM 1/37 VOL 2B (355)

Date: 22nd May 2025

All Principals

National Polytechnics
Technical Training Institutes
Technical and Vocational Colleges
Private Colleges

Managers

Vocational Training Colleges

Vice Chancellors,

Universities implementing CBET

RE: COMPETENCY-BASED ASSESSMENT FOR MODULARIZED CURRICULA

The above subject refers.

The Council wishes to notify you that the Ministry of Education, through a directive issued by the Cabinet Secretary on 22nd April 2025, instructed all TVET institutions to ensure that all trainee enrolments from May 2025 onwards are registered strictly under the modularized curricula.

The modularized curricular corresponds to TVET CDACC Cycle 03, where all trainees must begin at Module 1 (Level 3). The trainees must be certified before proceeding to the higher module (Module 2 at Level 4). They may proceed to Level 5 and Level 6 which has 2 Modules each if they have been certified at lower levels. Please note that Cycle 01 and Cycle 02 processes shall continue unhindered, and shall be administered and assessed in the same manner as before, to clear with candidates enrolled earlier.

1. Release of Guidelines on Competency-Based Assessment for Modularized Curricula

The purpose of this circular is to refer you to “*Guidelines on Competency-Based Assessment for Modularized Curricula*” developed by the TVET Curriculum Development, Assessment and Certification Council (TVET CDACC) together with State Department of Technical Vocational Education and Training (SDTVET). The document provides a comprehensive framework for the assessment of trainees enrolled in modularized Competency-Based Education and Training (CBET) programmes. It guides all TVET institutions on implementation of modularized curriculum.

The guidelines outline procedures for conducting continuous assessments, maintaining and verifying Portfolio of Evidence (PoE), administering and uploading summative assessments in the TVET CDACC portal for KNQF Levels 3–6. They also guide external verification processes, structured industry-based learning integrated and competency certification. All institutions are required to familiarize themselves with the guidelines and ensure full compliance in the planning, execution, and documentation of assessment activities for all modularized CBET programmes.

2. Registration and Training of Candidates for Modularized Curriculum (Cycle 03)

The Council wishes to inform you that the registration of candidates for the modularized curricula in the TVET CDACC portal shall commence from **22nd May** to **2nd June, 2025**. All assessment centres should ensure that all eligible candidates are registered within the stipulated timelines. Cycle 03 is assessed on a **90% Practical** and **10% oral theory assessment**. Assessment centers are advised to ensure that Portfolio of Evidences (PoE's) are compiled continuously as training progresses. Practical scores are compiled once all Performance Criteria (PC's) for each unit of competence have been covered. The Council will periodically visit your institution to verify PoE's and Practical Scores with involvement of external industry experts. It is expected that institutions shall still engage their internal industry experts during training to ensure compliance to CBETA standards.

For further clarification, kindly contact TVET CDACC through the official communication channels.

We appreciate your dedication and commitment in the implementation of CBET.


Prof. Kisilu M. Kitainge.
CEO/COUNCIL SECRETARY

Copy to: Principal Secretary
State Department for Technical Vocational Education and Training