

# TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION COUNCIL (TVET CDACC)

#### **INTERVIEW SCHEDULE FOR THE POSITION OF:**

- 1. ACCOUNTANT-GRADE 5
- 2. AUDITOR GRADE 6
- 3. LEGAL ASSISTANT GRADE 7
- 4. HUMAN RESOURCE OFFICER GRADE 6
- 5. ASSESSMENT AND CERTIFICATION OFFICER GRADE 6
- 6. CURRICULUM DEVELOPMENT OFFICER GRADE 6

# THURSDAY 19TH SEPTEMBER, 2024

| 1. ACCOUNTANT |                         |        |          |        |
|---------------|-------------------------|--------|----------|--------|
| No.           | Name                    | Gender | County   | Time   |
| 1.            | Annastacia Kataa Mwinzi | Female | Kamba    | 8.30am |
| 2.            | Collins Chelimo         | Male   | Kalenjin | 8.50am |
| 3.            | Crispus Nganga Macharia | Male   | Kikuyu   | 9.10am |
| 4.            | Gilbert Ikapel Okochet  | Male   | Teso     | 9.30am |
| 5.            | Koksi Musawa            | Female | Luhya    | 9.50am |
| BREAK         |                         |        |          |        |

| 2. AUDITOR |                         |        |          |         |
|------------|-------------------------|--------|----------|---------|
| No.        | Name                    | Gender | County   | Time    |
| 1.         | Dickson Kinyua Njiru    | Male   | Embu     | 10.30am |
| 2.         | Faith Naitore Nkoidilla | Female | Narok    | 10.50am |
| 3.         | Annet Mmboga Ongaye     | Female | Narok    | 11.10am |
| 4.         | Samuel Nyamora          | Male   | Makueni  | 11.30am |
| 5.         | Thadeus Mutunga         | Male   | Kakamega | 11.50am |
|            |                         |        |          |         |

# 3. LEGAL ASSISTANT

| No. | Name                    | Gender | County      | Time      |  |  |
|-----|-------------------------|--------|-------------|-----------|--|--|
| 1.  | Dennis Mutethia Muriira | Male   | Meru        | 12.00noon |  |  |
| 2.  | Ian Kipkorir Tunduria   | Male   | Trans-Nzoia | 12.20pm   |  |  |
| 3.  | Mercy Mbinya Kilonzi    | Female | Kitui       | 12.40pm   |  |  |
| 4.  | Patricia Indeche        | Male   | Nairobi     | 1.00pm    |  |  |
| 5.  | Phillip Odhiambo Omondi | Male   | Kiambu      | 1.20pm    |  |  |

## **HEALTH BREAK**

# 4. HUMAN RESOURCE OFFICER

| No. | Name                      | Gender | County  | Time   |
|-----|---------------------------|--------|---------|--------|
| 1.  | Anderson Dima<br>Mwamuye  | Male   | Kilifi  | 2.20pm |
| 2.  | Caroline Jepchirchir Ruto | Female | Kajiado | 2.40pm |
| 3.  | Erick Anyona Onkoba       | Male   | Kisii   | 3.00pm |
| 4.  | Mariam Haruna             | Female | Mombasa | 3.20pm |
| 5.  | Erick Murithi             | Male   | Meru    | 3.40pm |

## FRIDAY 20<sup>TH</sup> SEPTEMBER, 2024

#### 5. ASSESSMENT AND CERTIFICATION OFFICER

| No. | Name                     | Gender | County      | Time   |  |
|-----|--------------------------|--------|-------------|--------|--|
| 1.  | David Shololoi           | Male   | Kajiado     | 8.30am |  |
| 2.  | Dr. Sila Onesmus Nzung'a | Male   | Kitui       | 8.50am |  |
| 3.  | Jacqueline Njoroge       | Female | Isiolo      | 9.10am |  |
| 4.  | Mohammed Hassan Adan     | Male   | Kisumu      | 9.30am |  |
| 5.  | Olive Jeruto Too         | Female | Uasin Gishu | 9.50am |  |

#### **6. CURRICULUM DEVELOPMENT OFFICER**

| No. | Name                   | Gender | County   | Time    |
|-----|------------------------|--------|----------|---------|
| 1.  | Hellen Ouko            | Female | Kisumu   | 10.30am |
| 2.  | Kevin Enos Mtambo      | Male   | Nairobi  | 10.50am |
| 3.  | Lengoiboni Lilly Masoo | Female | Samburu  | 11.10am |
| 4.  | Dennis Mutuma Miriti   | Male   | Kiambu   | 11.30am |
| 5.  | Marienga Steve Odongo  | Female | Homa Bay | 11.50am |

- 1. The list of all the applicants is available on the TVET Curriculum Development Assessment and Certification Council website: <a href="https://www.tvetcdacc.go.ke">www.tvetcdacc.go.ke</a>
- 2. Shortlisted candidates will be interviewed at the TVET CDACC offices located at ABSA Towers,  $10^{th}$  floor, Loita Street on the date and time indicated.

Candidates should be at the venue at least **15 minutes before the starting time.** Ensure you register before the interview.

- 3. Candidates will be required to bring the following documents:
  - (i) National Identification Card or Passport;

- (ii) Original academic and professional certificates
- (iii) Two (2) Sets of certified copies of certificates
- (iv) Any other supporting documents and testimonials as per the requirements of the post
- (v) Current and valid clearances from the following bodies:
  - a) Kenya Revenue Authority (KRA);
  - b) Higher Education Loans Board (HELB);
  - c) A registered Credit Reference Bureau (CRB);
  - d) Ethics and Anti-Corruption Commission (EACC); and
  - e) Directorate of Criminal Investigations (DCI).
- (vi) A letter of qualification from the Commission of University Education (CUE) for candidates who poses degrees from foreign universities.
- (vii) Recommendation from relevant professional body and associations

Prof. Kisilu M. Kitainge

**CEO/COUNCIL SECRETARY**