



TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION COUNCIL (TVET CDACC)

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All Principals

National Polytechnics
Technical Training Institutes
Technical and Vocational Colleges
Private Colleges implementing CBET

Managers

Vocational Training Colleges

Vice Chancellors,

Universities implementing CBET

RE: SUBMISSION OF PRACTICAL ASSESSMENT DOCUMENTS FOR THE JULY/AUGUST 2026 ASSESSMENT SERIES.

The above subject refers.

The Council wishes to inform assessment centres that Practical Assessment evidence and scores for July/August 2026 assessment series SHALL be submitted to TVET CDACC offices in Absa Towers, 9th Floor, Loita Street, Nairobi between 17th August, 2026 and 1st September, 2026.

All Assessment Centres, through their Assessment Centre Coordinator, are required to submit the following documents to the Council during the stated period:

- i. Manual unit of competency scoresheets: indicating candidate's scores in every unit of competency assessment in each course.
- ii. Manual course scoresheet indicates candidate scores in all unit of competency assessed in a course.
- iii. Candidates' attendance registers for each practical assessments.

- iv. A downloaded Softcopy of the Summative practical marks for all units of competency, generated directly from the TVET CDACC portal, in excel format. These should be zipped and uploaded via the link provided in your official email.

All assessment centres are expected to ensure that all practical assessment scores for all duly registered candidates are uploaded to the **TVET CDACC portal for Cycle 1, Cycle 2 and Cycle 3 before 12th August 2026**. Any queries that arise from unsubmitted practical assessment scores after the set timeline shall not be honoured by the Council.

Kindly find the Manual assessment scoresheets' templates in your institutional official email. You are required to only use the TVET CDACC score sheet.

In case of any inquiries kindly channel them through info@tvetcdacc.go.ke or call +254758037608 for prompt action.

Thank you for your continued support.


Prof. Kisilu M. Kitainge
CEO/COUNCIL SECRETARY

Copy to: Principal Secretary
State Department for TVET